



# The Bus Zone

DECEMBER 2008

FROM THE SUPERINTENDENT'S OFFICE

## Angie's Reminders:

- 1:30 PM Dismissal on Wednesday, December 17th
- 1:30 PM Dismissal on Tuesday, December 23rd
- No School from Wednesday, December 24 to Friday, January 2<sup>nd</sup>. School resumes on Monday, January 5<sup>th</sup>.

*Please wish Anton 'Best of Luck' on his hip surgery which is scheduled for Dec. 30th.*

## Substitute Bus Driver

*By Angela Moore*

If you know of someone who would be interested in driving as a sub please let me know.

## A Note from Heather...

*By Heather Yates, Bookkeeper*

Heather needs your activity trip sheets, time cards and electric/wash sheets at the end of each month. If she receives them after the last day of the month then you will have to wait until the following month to get paid for them. She also requests that you write either 'activity' or 'personal' on the time cards for the days you are gone and a substitute drives. Thanks for your cooperation.

## Loading & Unloading Procedures – Especially in the Winter

*By Pupil Transportation Guide, Nebraska Department of Education*

The school bus driver is the most important component of the loading and unloading process. The driver must be observant to the surroundings at stops and closely watch students as they leave the school bus.

Be aware of the dangers of children's clothing becoming entangled on the bus. Jackets, coats, sweatshirt drawstrings, backpack straps, scarves, loose clothing and bags of boots/snowpants may get caught on the bus handrail or door. This is not only a danger while getting on or off the bus, but could happen any place on the bus.

## Safety Reminders for Students

*By Pupil Transportation Guide, Nebraska Department of Education*

Remind the school students of these two important points:

- If they cannot see the school bus driver in a bus mirror, the bus driver will not be able to see them.
- If they drop an item near or under the bus when exiting, tell the bus driver but leave the object where it dropped. It can be retrieved later by an adult.

## Pupil Security

*By Pupil Transportation Guide, Nebraska Department of Education*

Being able to define and identify security threats and incidents helps drivers distinguish between a prank and an actual emergency, and enables the driver's ability to determine the appropriate course of action.

- A **security threat** is any source that may result in an event that endangers the student or property.
- A **security incident** is an unforeseen event that does not necessarily result in an injury or property damage, but could result in an interruption of service.

If you have any questions about pupil security please look at your Safe Pupil Transportation Plan or contact Mr. Phillips.

## Student/Parent Home Phone Numbers

*By Angela Moore*

At the beginning of the school year, you were given a list of students with their parents' name and phone number. It would be a good idea to find that list and double check it to make sure you have everyone listed in case of a mechanical breakdown or weather issues that cause a change in your route. If you do not have a list or have had changes let me know and I will print you a new one.

## Don't Forget...

*By Angela Moore*

I have Germ-Free Surface Disinfectant spray and Fuel Therapy with Anti-Gel in the office. Pick them up before you need them.

***Bring a good attitude, and others will follow.***