



The Bus Zone

DECEMBER 2009

FROM THE SUPERINTENDENT'S OFFICE

Nancy's Reminders:

- 1:30 PM Dismissal on Wednesday, December 23rd
- No School from Thursday, December 24 – Tuesday, January 5th. School resumes on Wednesday, January 6th.

A Note from Angie.....

By Angie Moore, Bookkeeper

Angie needs your activity trip sheets, time cards and electric/wash sheets at the end of each month. If she receives them after the last day of the month then you will have to wait until the following month to get paid for them. She also requests that you write either 'activity' or 'personal' on the time cards for the days you are gone and a substitute drives. Thanks for your cooperation.

A Note from Superintendent...

By Jerry Phillips, Superintendent

Thank you drivers for your continued excellent safety record. I hope your holiday season is joyous as you share time with friends and family.

A Note from Nancy.....

By Nancy Romshek

*It is very difficult to monitor fuel in the spare buses. Out of courtesy to our fellow drivers, please use this as a guide: If fuel tank is at **half or below**, please fill it up.

*It is also very difficult to keep track of spare buses when several people have keys. Please let Nancy know as soon as possible, if you unexpectedly need to take a bus and I can tell you which bus is not scheduled out. I have a bus phone and a cell phone that I keep with me at all times. Thank you for your cooperation.

Loading & Unloading Procedures – Especially in the Winter

By Pupil Transportation Guide, Nebraska Department of Education

The school bus driver is the most important component of the loading and unloading process. The driver must be observant to the surroundings at stops and closely watch students as they leave the school bus.

Be aware of the dangers of children's clothing becoming entangled on the bus. Jackets, coats, sweatshirt drawstrings, backpack straps, scarves, loose clothing and bags of boots/snowpants may get caught on the bus handrail or door. This is not only a danger while getting on or off the bus, but could happen any place on the bus.

Safety Reminders for Students

By Pupil Transportation Guide, Nebraska Department of Education

Remind the school students of these two important points:

- If they cannot see the school bus driver in a bus mirror, the bus driver will not be able to see them.
- If they drop an item near or under the bus when exiting, tell the bus driver but leave the object where it dropped. It can be retrieved later by an adult.

Student/Parent Home Phone Numbers

By Nancy Romshek

At the beginning of the school year, you were given a list of students with their parents' name and phone number. It would be a good idea to find that list and double check it to make sure you have everyone listed in case of a mechanical breakdown or weather issues that cause a change in your route. If you do not have a list or have had changes let me know and I will print you a new one.

Bring a good attitude, and others will follow.

